You are hereby invited to attend **ANNUAL PARISH COUNCIL MEETING** of Sibson-cum-Stibbington Parish Council on Thursday 18th May 2023

Wansford Christie Hall commencing at 7pm

To be followed by the Normal Parish Council meeting

Clerk to the Parish Council. Miss C Newman

Email: sibson.cum.stibbington@gmail.com

**AGENDA**

1. **Apologies for Absence**
2. **Report from Chair of Parish Council**
3. **Annual Accounts 2021-2022**
   1. To approve the Annual Governance Statement by resolution
   2. Consider the Accounting Statements by members as a whole
   3. Approve the Accounting Statements by resolution
   4. On approval Accounting Statement to be signed and dated by person presiding at meeting at which approval is given
4. **Questions**
5. **Any Other Matters**
6. **Conclusion of Annual Parish Meeting**
7. **Annual Parish Council Meeting follows**

| **Annual Parish Council Meeting Agenda** | |
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| **1** | **Apologies for absence:** |
| **2** | **(Annual) Election of Chairman:** |
| **3** | **Declaration of Acceptance of Office:** |
| **3.1** | **From Chairman:** |
| **3.2** | **From ALL members:** |
| **4** | **Election of Other Officers/Representatives:** |
| **4.1** | **Vice Chairperson** |
| **4.2** | **Street Light Representative** |
| **4.3** | **Cambridgeshire &amp; Peterborough Association of Local Councils Representative** |
| **4.4** | **Christie Hall Management Committee Representative** |
| **4.5** | **Tree Warden** |
| **4.6** | **Parochial Church Council Representative** |
| **4.7** | **Parish Footpaths and Bridleways Representative** |
| **4.8** | **Police Liaison Representative** |
| **4.9** | **Road Safety Representative** |
| **4.10** | **Planning and Development and Land Issues Representative(s)** |
| **4.11** | **Parish Maintenance Representative** |
| **4.12** | **Finance Representative** |
| **4.13** | **Health & Safety Representative** |
| **4.14** | **Line Manager for Clerk** |
| **4.15** | **Thornhaugh Development Action Group** |
| **4.16** | **Any Other Representations** |
| **5** | **Declaration of Interest in Business to be Transacted:** to receive declarations of interest – person and/or prejudicial and the nature of those interests relating to items on the agenda. |
| **6** | **Review of Subscriptions:** |
| **7** | **Business Expressly Required by Statute:** |
| **7.1** | **Review Council Insurance** |
| **7.2** | **Review Standing Orders including Complaints Procedure** |
| **7.3** | **Review Financial Regulations** |
| **7.4** | **Review Financial Risk Assessment** |
| **7.5** | **Review Clerk’s Terms and Conditions** |
| **7.6** | **Job Description as Clerk** |
| **7.7** | **Job Description as RFO** |
| **7.8** | **Confirmation of Scale of Pay 2020/2021** |
| **7.9** | **Expenses** |
| **7.10** | **Review Internal Auditor Services** |
| **7.11** | **Review Freedom of Information Publication Scheme** |
| **7.12** | **Approve updated Asset Register** |
| **8** | **Code of Conduct:** |
| **8.1** | **To agree Local Government Association Model Code of Conduct** |
| **9** | **Date of next meeting:** to be agreed |

**NORMAL PARISH COUNCIL MEETING FOLLOWS.**

**NORMAL PARISH COUNCIL MEETING – 18TH MAY 2021**

Chairman - Marge Beuttell

Clerk to the Parish Council - Miss C Newman

| **Normal Parish Council Meeting Agenda** | |
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| **1** | **Opening of meeting:** |
| **2** | **Apologies for Absence:** to receive and accept apologies for absence |
| **3** | **Declaration of Interest in Business to be Transacted:** to receive declarations of interest – person and/or pecuniary and the nature of those interests relating to items on the agenda. |
| **4** | **Public Forum:** to allow any member of the public to address the council. Time is limited to 10 minutes. |
| **5** | **Minutes of Previous Meeting:** To agree and sign the minutes from the 2nd March 2023. |
| **5.1** | **Matters arising from above Minutes:** |
| **6** | **To Authorise the Following Orders for Payment:** |
| 6.1 | Charlie Newman – Clerks time and expenses - £198.58 |
| 6.2 | Community Heartbeat - £396 |
| **7** | **Planning Applications (New)** |
| 7.1 | Waters Edge Elton Road Wansford (ref 23/00040/FUL) |
| 7.2 | Local Plan Consultation launch |
| **8** | **Correspondence from residents:** |
| **9** | **General Correspondence:** |
| 9.1 | Friends of Nassington School (FONS) |
| 9.2 | Healthwatch Community Research project |
| 9.3 | Electric Car Guide is a guidance site for new EV owners |
| 9.4 | 2023/24 affiliation/Membership with CAPALC Ltd |
| 9.5 | Grass Cutting |
| **10** | **Questions from Councillors:** |
| **11** | **Coronation party** |
| **12** | **Date of Next Meeting:** xxxxxx 2023. |